

## **HOW TO OBTAIN SEWER SERVICE TO A PROPERTY**

- 1) Before sewer service can be provided, it must first be shown that the property is within a viable proximity to an existing village-owned sewer line. Contact the Water Reclamation Department at (614)-837-2254 and provide an address for any potential service line. Once this determination is made, proceed to the article 2.
- 2) Obtain a tap permit from the Village that will cover the proper fees.
  - a. Consult the Division of Water Reclamation Manager at (614)837-5623 for proper line sizing.
  - b. Consult the Building Department at (614) 837-7493 for the correct fees on the proposed line size.
- 3) No clean water connections (e.g. gutters, sump pumps) are permitted into the sanitary sewer line.
- 4) Have a contractor install a sewer service connection and line per Canal Winchester Standard Drawing SAN-05-01 and using the following guidelines:
  - a. Whenever possible, an existing tap into the main sewer line shall be used.
  - b. No tap directly into a manhole is permitted without prior approval by the Village.
  - c. When no tap into the main line exists, a tap may be installed. The type of tapping collar is dependant on the composition of the sewer main, but must meet Village approval and be an acceptable industry-standard unit.
  - d. The tap and all related piping shall be properly bedded using Class 1A bedding material.
  - e. The sewer service line shall be PVC sewer pipe ASTM D- 3034, SDR 35 and ASTM F-679.
- 5) The line shall be approved by physical inspection and must be made available for viewing over the entire length of the line by the Village inspector.
- 6) Once the improvements have been inspected and accepted by the Village, the Village accepts liability for the sewer service from the sewer main to the property right-of-way, following a one year long performance guarantee by the installation contractor. The service line from the right of way to the house structure itself becomes the property owner's responsibility.

Should you have any questions concerning these procedures feel free to contact Steven Smith, the Division of Water Reclamation Manager at (614)837-2254.